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Montfort College, founded in 1998, is managed by the Montfort Brothers of St. Gabriel – A Christian Religious Order dedicated to the education of youth with special focus on empowering the marginalized. The college is affiliated to Bengaluru North University. Montfort College is secular in outlook and admits students from all sections of the Society irrespective of religious, linguistic, socio-economic or regional backgrounds.

Policy Statement

Montfort College is committed to the goals of quality, full diversity, and access in its admission policies. No one shall be denied admission on grounds of age, colour, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion or sexual orientation.

Admission decisions shall be based on an overall evaluation of the applicant. The applicant shall demonstrate a combination of academic preparedness, aptitude, motivation, and maturity that promise success in the academic programmes at Montfort College.

Scope of the Policy

The policy shall be applicable to all the students who have applied for the postgraduate, undergraduate and certificate and post graduate diploma programmes offered by the college for the admissions under the Management Quota.

Objectives of the Policy

The main objective of the policy is to ensure that every applicant shall be considered without discrimination. The policy shall ensure that those who suffer a disadvantage because of their social or economic status, as well as those who are physically challenged are not hampered from receiving quality education because of their setback.

Implementation of the Policy

The College shall ensure a transparent and fair admission process and maintains a record of all student applications and admissions. The policy shall be implemented according to the various eligibility criteria for each program. The minimum standards and the selection criteria shall differ according to the requirements of each program.

- Reservation is a system of affirmative action in India that provides reserved quotas or seats to historically disadvantaged groups. The Reservation Policy of the affiliating university shall be followed by the Management.
- The Reservation policy shall cater to reserving seats for students belonging to SC, ST, and OBC categories.
- Differently abled students who seek admission merit special consideration.
- Other things being equal as a Christian Minority Institution students who belong to the Christian community shall be given preference.

Admission for Post Graduate Programmes

- 50% of seats are filled by the Bangalore North University and the remaining 50% of seats shall be filled up by the Management.
- Montfort college being a Christian minority institution, 50% of the management seats shall be reserved for Christians. For the remaining 50% of the management seats the reservation policy of the affiliating university shall be followed. The College Admissions Committee shall select the candidates in order of merit, under each category.
- If the seats under the Management quota which are to be filled as per the reservation policy are not filled, due to lack of applicants in those categories, the Management shall possess the right to fill it with candidates from the general merit quota, a norm that Bengaluru North University also follows.

Post graduate Programmes Eligibility

- For M.Sc. in Psychology: Graduate candidates who have secured 40% marks in the aggregate of all subjects and at least 50% marks in Psychology at the degree level shall be eligible.
- For M.Sc. in Counselling Psychology: B.A/B.Sc. graduates who have secured 50% marks in the aggregate of optional subjects and studied at least one paper in Psychology at the graduate level or B.Ed. or P.G. Diploma in Counselling shall be eligible.

Eligibility Certificate

Students who have passed the qualifying exam abroad (NRI's and Foreign students) on submission of the relevant documents to the Bangalore North University, shall obtain an eligibility certificate issued by the University.

Selection process for Management Quota

Candidates shall submit in the college office a duly filled application form along with all the necessary documents as listed in the application form. All candidates shall clear the entrance test and interview.

Selection Criteria for Management seats

- For the management seats, the college shall evaluate the candidates on three separate measures:
- performance on an entrance test, performance in an interview conducted by the College Admissions Committee, and the academic aggregate of the undergraduate marks.
- The weightage is 50% for the entrance test, 30% for academic aggregate and 20% for the interview.
- Eligible candidates are ranked based on the above criteria. The selected candidates shall be informed and their names shall be displayed on the College Notice Board.

Right to Appeal

Applicants shall have the right to appeal about any aspect of the way in which their application or admission was managed. After careful deliberation the Admissions Committee shall take a decision. The decisions of the College Admissions Committee shall be final and binding in all matters related to admission and selection.

Selection process for University Quota

For University quota, seats shall be filled by the centralized counselling held by Bengaluru North University. Candidates shall be advised to check the university website to (eng.bnu.ac.in) get the schedule of admission process by Bengaluru North University.

Admissions for Undergraduate Programmes Eligibility For UG Admission

- A candidate who has passed the two years Pre-University Examination conducted by the Karnataka Pre-University Education Board.
- A candidate who has passed the Pre-University or 10+2 examination conducted by the Pre-University Education Board in other States
- The +2-level exam in the 10+2 pattern of examination of any recognized Central/State Board of Secondary Examination, such as Central Board of Secondary Education (CBSE), Council for Indian School Certificate Examination, New Delhi (ISC)
- Any Board/Public School/University Examination in India or in foreign countries recognized by the Association of Indian Universities (AIU) as equivalent to 10+2 system.
- Senior Secondary School Examination conducted by the National Institute of Open Schooling (NIOS) with a minimum of five subjects.
- General Certificate Education (GCE) examination (London / Cambridge / Sri Lanka) at the Advanced (A) level.

- High School Certificate Examination of the Cambridge University or International Baccalaureate Diploma of the International Baccalaureate Office, Geneva. (IGCSE).

Eligibility/Migration Certificate

Those students who has passed an equivalent examination from other State Boards/CBSE/ICSE/IGCSE/NIOS etc with in India or those who have studied abroad, shall furnish a Migration Certificate and are required to pay for an Eligibility certificate which will be furnished by the University. This is not applicable to students who have passed from the Karnataka Pre-University Education Board.

Cancellation Process

Cancellation of admission will be based on UGC regulation F.No 6-1(7)/2006(CPP-I) which states “Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admissions, the Institution must return the fee collected with proportionate deductions on monthly fee and proportionate hostel rent, wherever applicable”.

The application for cancellation shall be submitted by the candidate in-person by presenting the a) original fee paid receipt, b) document submission receipt and c) any other documents that had been received from this institution. No email, telephonic or courier/postal communication will be entertained for cancellation/refund process.

